OpenStreetMap Foundation

Board Meeting

25th March 2010, 18:00-20:30 GMT
Dial-in

AGENDA & MINUTES

Present: Henk Hoff, Ulf Möller, Michael Collinson, Andy Robinson, Steve Coast, Mikel Maron
Apologies: Simone

Minutes of 25th Feb meeting. (http://docs.google.com/a/osmfoundation.org/Doc?docid=0AVpHn23-hYdNZGQ5ZzNxanBfNDdmd243ZjZxdg&hl=en_GB and published for public viewing as http://docs.google.com/View?id=dd9g3qjp_47fwn7f6qv)

Proposed: Steve
Seconded: Andy
Accepted

MATTERS ARISING.

1   **Review of outstanding action items.**

We reviewed and updated the status of action items from previous meetings:

- Andy - European UnionTrademark. Laudit Solicitors payment (Pending)
- Andy **-** GSoC mentors travel - Liaise with Ian to get invoice prepared.

(invoice prepared and will be sent when accounts package running properly)

- Mike/Andy - talk to a lawyer re definition of members and also on the protection and use of our data. General data use and protection viz a vis UK DPA (Data Protection Agency) (pending lawyer contact) Steve recommended looking at ODesk.com as a possible source for professional services.
- Mike/License WG - template reply letter is now available for companies asking permission to use OSM data or OSMF services. http://docs.google.com/View?id=dd9g3qjp_9ddvp98g6. LWG should put this on the Foundation wiki and then liase with Data WG as to effective handling of future enquiries.(pending)
- Andy/Data WG - get website pages updated with right "if you need help" communication information on both www.openstreetmap.org AND wiki AND Foundation sites.(done)
  - Clicking on "Help" on the wiki menu now gives you a link to the data working group page to contact re copyright infringments.
  - NEW Steve to do blog post on what Andy does
- Mike to organise a

- limited use osmf-announce mailing list. (ongoing)
- Mike - get D & O", Directors and Officers liability insurance quote(s). (pending)
- Andy - NetCologne server/hosting offer - Respond that we are interested in offer but will need to ask the community for advice on exact use. (pending)
- Andy- Companies House system - Get login privileges for Mike
- Mike - Companies House - Confirm whether we should lodge this Resolution.
- Steve - OSMF website needs better graphic layout - put out the word for volunteers (done - an initial strawman design was put up for comments. Feedback is very disjointed, suggesting that there is much more work to be done on getting community agreement and consensus on defining what the goals really are. We will set up a Working Group. Steve - Propose a remit. Mike will be secretary and will then set up a process for inviting members. Mike - mention in osmf-talk meeting minutes.)
- Action - Andy - Begin registration process for additional trademark as per Frederik Ramm's email. (pending, will liaise with Grant Slater)
- Mikel --> Steve - Data

- WG - Do a write up on Geodata on what the OTRS ticket system-based procedure is, after the clean-up has finished. (pending completion of wiki)
- Mike - Membership - Ask folks who have unsubscribed from osmf-talk why they did and report back to board (pending)
- Mikel - Communications - type some new wording for the "About" on the current Opengeodata blog (done) and email to board@ --> Steve to change some wording and encourage broader participation
    - Migration from WordPress to Posterous ongoing but problematic. If anyone would like to help, please contact Steve.
    - Old data will later be available at old.opengeodata.org.
- Mike - follow up on Ian Dees request for membership list for OSMF logo vote software.
- Henk (Holland) / Simone (Italy, Lithuania) / Ulf (Germany) - Can OSMF open an account in your bank? What roughly are the service charges?
    - Holland: Yes, possible to open for an English Foundation

without a director. Can be done via Internet. Henk: Find what the charges for running the account and for making transactions. (done)

- Germany: Can open as a foreign company. So far need to have a place of business in Germany so still looking.
- Italy: Not possible.
- Lithuania: Possible. Internet banking in English. Prices are quite cheap. Simone: Find what the charges for running the account and for making transactions. (account is cheap/free but about 10 Euros per transaction ... similar to UK)

- Action - Steve / Technical WG - please answer back-up system questions: (pending, do by email)
  - is the system is sufficient?
  - is it automatic?
  - can wiki and GPX dumps be made available on a regular basis to the general community?
- Andy - Initiate the holding of a first Articles WG meeting (pending).

- <mark>Mike - organise a first Communications WG meeting</mark>
- <mark>Steve - Publish to logo shortlist to foundation wiki for review by members and publicise (pending)</mark>
- <mark>Andy - Seek professional advice on how do avoid being a de facto employer if we are the recipient of third party funds for humanitarian projects? (pending)</mark>
- <mark>Mike - Seek professional advice on OSMF's liabilities and how address them if we are the recipient of third party funds for humanitarian projects. (pending)</mark>
- Henk: SOTM 10 Venue contract - Get Andy an electronic copy which he can translate and review for liabilities. (done but in Spanish)
- Mike/Henk: Organise OSMF member discount code mailing this weekend. (done)

2   **Working Group Reports:**

- **License / Legal** - Mike

- Contributor Terms base English version complete

- French and Italian versions of Contributor Terms drafted but review not complete, these are needed under laws of those countries.

- Technical - dual licensing set-up is being tested.

- Clark Asay, our legal counsel, is leaving Wilson

Sonsini.

He has been very helpful and responsive during the license change process. Mike proposed a vote of thanks for all he has done for us and this was carried unanimously.

- We are setting up a process for dealing with email enquiries about the license from, mostly, commercial users.

- **Treasurer** - Andy

Reserves are currently £31,332 which includes signups to date for SOTM10. Approximately £25k is in euros in the paypal account.

Invoicing and payments for various SOTM actions to be completed during the next fortnight.

- **SOTM 2010** - Henk

- 43 sign ups so far
- Early bird ending this wednesday
- 5 sponsors so far worth 12.500 euro (Ericsson, LogiBall, U-Blox, IGN, Cenatic)
- Hospitality sponsors: Spanish Railways are offereing a 30% ticket discount, local tourism board will host a tourist walk through the town.

Henk - List key venue liabilities so that the board is aware of what they are

- **Local Chapters**: Henk

New requirements/guidelines document generated by potential local chapters, since

the current draft chapters agreement has effectively collapsed:

http://docs.google.com/a/osmfoundation.org/Doc?docid=0AfNHfrLyQke9ZGQ4bmdzY2NfMTFmNTg4NzVjNw&hl=en

Two open issues for further discussion: OpenStreetMap master editing database (only) should be global/central ... not any easy one to define without being unnecessairly restrictive; local chapters should be careful when discussing the database license not to be formally legally representing OSMF on license issues.

(19:15 - 19:30 break)

- **Technical** - Steve

- **Data** - Mikel

no meeting this month. a few issues handled over email will be organizing session at SOTM to communicate entire process of data problem handling, WG and community, and to broaden potential participation in WG (ie add moderators)

- **Articles** - Andy - Leave till next month

- **Membership** - Mike

Current paid-up membership is 279.
7 new sign-ups in the last month. Does not include any SOTM10 sign-ups.
43 unrenewed expiries during 2009.
25 unrenewed subscriptions so far during 2010 ... most

	very recent, SOTM2009 early-bird sign-ups. Renewal emails have now been sent to all using a prototype membership management system.
3	**Omidyar**

Steve and Mikel have met with Steven King. He did not present our case yet internally as he needs more on priorities and costing ... which is part of what as volunteers we need help with defining and generating. We should at least make our priorities, and then explain that out again. Stephen would like to hold a call next week.

http://docs.google.com/Doc?docid=0AQJ1pRj49B-3ZGdqOWh6aGZfOGhkaDRjc2Ro&hl=en |
| 4 | **AOB**

- New OSMF Logo

Ian Dees is organising software to do a member vote.

- OSI (Mikel)

We need to set a time to work through the proposal (links below), another call like Steve and Mikel had last week would be good. Also, SOTM scholarships will get sorted soon - we need to organise a procedure for paying for air-tickets, Borjan will coordinate the bookings.

http://docs.google.com/a/osmfoundation.org/Doc?docid=0AQJ1pRj49B-3ZGdqOWh6aGZfOWNqZ3hmaGN2&hl=en

published as
http://docs.google.com/View? |

id=dgj9hzhf_9cjgxfhcv

- GroundTruth disclosure
(Mikel)

Mikel disclosed that he and a partner have incorporated GroundTruth as a new US LLC to do Map Kibera like work.

- GPSToGo fundraiser

We will try talking to Garmin again.

Mikel - GPSToGo - Ask GroundSpeak who their Garmin contact is.

- mailing list closed admin (Steve)

An osm-professional list has been set up as a closed moderated mailing list. This is probably the only moderated list we have. We discussed whether we should have policy on closed lists and moderated lists. We resolved that lists should be unmoderated and if there is abuse someone in the Foundation unconnected other than the list administrator and directly involved parties. The general disputes page http://wiki.openstreetmap.org/wiki/Disputes should apply as appropriate.

Mike - Communicate with list owner and liaise with Tom as overall administrator.

- SOTM 2010 Board and AGM

We need to resolve timing of Board Meeting and AGM at a future meeting.

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Date of next meeting

Thursday, April 22nd 18:00

BST / 19:00 CET / 20:00 Nairobi