OpenStreetMap Foundation

01st June 2011

AGENDA & MINUTES

Participants

Present: Oliver, Ivan, Henk, Mikel, Steve
Apologies: Simone
Unavailable:

Agenda and Minutes

Administration

Approve minutes of previous meeting
Minutes of 25 May 2011
- proposed: Oliver
- seconded: Mikel
- No objections
- approved

Agenda items for this meeting

Old Business

SotM

Event insurance to be considered, perhaps from same vendor as last year? **[ACTION: HENK] - In progress**

Face2Face meeting prior to SotM-EU
An draft agenda for the weekend will be made by Steve. Will publish the agenda when we all agree on it. **ACTION: STEVE** will make this agenda later today (June 1st)

UCL Hosting power outage

Board has taken notice of announcement of 3 weekend power outages at UCL where our main servers are located.

Board agreed on exploring alternatives for UCL power outage. Board agrees on taking up Imperial as back-up hosting partner.
Action Mikel >> Inform TWG >> Done
Action Steve >> Ask Grant to explain our plan with UCL >> Done
Further discussion during Face2Face. And will publish the outage dates asap.

New business

SOTM Budget / Major spendings planned by SOTM team
The board should be aware of any major spendings that are planned by the SOTM team as it is finally responsible. The point came up when Mikel was indicating a 10k allocation to scholarships.
No objection from the board in allocating $ 10K for scholarship program (out of it's own budget).

Expense Policy and Forms
Treasurer is proposing to have all expense claims submitted via a claims-from. See:
http://www.osmfoundation.org/wiki/Finances#OSMF_policy_on_expense_claims

Board has accepted this procedure and will work accordingly from now.

Working groups update

Discuss this on Face2Face.

Any other business

None

Meeting End

Meeting ended at 18:30 CET

Date of next Meeting

Wednesday June 11th, MapQuest offices London (Face2Face).

OSMF corporate office is:
132 Manev Hill Road
Sutton Coldfield
B72 1JU
United Kingdom

Items to be discussed in a later meeting

Budgeting

Review of Budgeting documents. Oliver has reviewed the docs and there are still some comments to work out. Planning on having a proposal *by the Face to Face.* **[ACTION: Oliver & Mikel] Pending**

Banking

Banking accounts needs to be transfered to other people within board.
Requested the transfer documents from Barclays bank. Waiting for the documents to arrive. Due to time to process the documents, it's expected to have the banking accounts transfered *around mid June.* **[ACTION: Oliver]**

Financial update

Treasurer to provide financial updates approximately every two months in future.   Oliver

has taken over the PayPal account. Banking account still needs to be handed over. When that's ready, a complete financial update can be made.
Update of end of 2010 is ready. Now getting the current situation clear. *>> end of June* **[ACTION: Oliver]**

List etiquette

OSMF Board support expanding the authority/role/level of activity of moderators. SWG needs to draft some guidance for moderators. **[ACTION: Mikel]**