

Microgrants Application Form

Please make a copy of this form, and return your completed version to microgrants@osmfoundation.org with the subject 'Microgrants Application'.

To make a copy:

1. Click 'File > Make a copy'
2. Copy the form manually into a new Google Doc.

Suggested word count is given with each question. Your application should not be more than 4 pages long including the tables.

IMPORTANT NOTICE: COVID-19 pandemic and OpenStreetMap Foundation Microgrant-funded events

- Only requests that do not involve offline group events will be considered at this time
- Please contact the OSMF Microgrants committee with questions

1. Application details

Question	Answer
Are you applying as an individual, informal group or official organisation? Please describe.	
Your name(s)	
Your OSM Username(s)	
Your email address(es)	
Your organization or team name (optional)	
Please provide links to any relevant social media groups or websites (e.g. blog, twitter account)	

2. Tell us a little bit about your mapping community at the moment

Some examples of details to include are below, but please provide us with any information you think is relevant. Please write 100-200 words.

- Which city and country are you based in
- Which locations is your mapping focussed on
- How long you and/or your organisation have been mapping
- How many people are part of your mapping community
- The gender balance of your mapping community
- What the purpose of your mapping is (your mission)

3. What do you need the grant money for?

We want to understand what you plan to buy, how much you plan to buy, and why this will help you to scale your community mapping efforts. There are two tables for you to fill in your response, and you may add more rows as needed. Some examples are in the table for your reference. You are welcome to use a different format in your response, but please make sure to include these details.

Totals:

How much money are you applying for from the microgrants programme? (This must be a max of €5,000 EUR)	Will your project complete within the next 12 months?

Breakdown:

Item	What do you plan to spend the money on?	Expected cost per unit (in Euros ¹)	Quantity you plan to buy / subscription length	Expected total cost (in Euros)	Why is it needed? (please give as much detail as possible)
Example	Wifi internet access	€50 per month	12 months	€600	This will allow us to run mapathons with up to 40 people at one time. At the moment we do not have internet access so cannot run mapathons with large groups. Having wifi will enable us to grow our community and achieve our goals.
Example	Drone with camera	€500 per drone+camera	2 units	€1000	This will allow us to capture drone imagery to aid us in detailed mapping of our city, because the available satellite imagery is poor quality currently and not useful for mapping roads, sidewalks, and houses in detail.
1					
2					
3					
4					
5					
6					

¹ Useful currency converter: <http://www.xe.com/currencyconverter/>

7					
8					

4. If you receive a grant, what do you aim to achieve?

It is recommended that this supports [mission of the OSM Foundation](#) and your local community. Please provide us with any information you think is relevant including the metrics you expect to achieve. Please write 100-200 words.

Some examples of details could be any of the following, or others you decide upon:

- How will the project help the community
- The area you plan to map
- What volume of mapping you plan to complete (e.g. expected number of people, number of square kilometres)
- How many members of your existing community you plan to train
- How many new members you hope to join your community

5. Endorsements

This is space where community members are encouraged to endorse your grant request. We recommend using Wikimedia foundation's [tips for notifying your community](#).

6. Do you receive funding from any other sources at the moment?

If you receive funding from other organisations currently, please state how much this is, whether the donations are regular or one off, and how these funds have been raised. Please write no more than 300 words.

If you have any sources of co-funding for this grant application, please provide details. Examples of this might be if you have any partners who would be willing to match grant funding if you receive it, or if your project has existing funding. Please provide as much detail as possible.

7. Is there anything you would like OSMF to support you with?

If there is anything which you would like OSMF to support you with in order to strengthen your project, please let us know. For example, this could include building relationships with OSM communities, sourcing updated imagery for mapping projects, or guidance on how to use some of the tools we have created. We want to do our best to support OSM communities, so please let us know what you need. Please write no more than 150 words.

Your application should not be more than 4 pages long.

Declaration

By submitting this form to the OpenStreetMap Foundation, you certify the information contained in this application is correct, and that if you are awarded a grant, you will use it only for the purposes described above. You will provide written documentation and receipts for all of your expenses to the OSM Foundation to demonstrate this. You understand that the decisions made by the OSM Foundation Microgrants committee are final.

Signature:

Date:

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